Newcastle

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Gridi kore

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| Skills & Abilities | Costumer service skills  Inventory  Picker and packer  Sorting and scheduling experience  Data entry  Microsoft office package  Organizational skills  Outlook  Bookeeper  Economy  Finance  Albanian native language  Italian good communication and writing knowledges  English B2 |
| Experience | pIRACI CONSTRuCtION, tirana albania 2014-2016  My duties as a project manager started with taking the projection designed by the architect,analysing the project,scheduling and coordinating the tasks between other departments that everything went according to the work plan.My main responsability was the every prt of the work plan runned smoothly until the project went to the department of assembly.cooperation ,positive environment and good energy altogether are some of my best skills in a group project. Isb construction,tirana albania 2016-2018  My duties in the position of a project manager was controlling of the quality of the ultimate product.Also trying to upskill myself on finding better,easier ways for the final result,to be the best in Albanian manufacture. |
| Education | uNiveristy of tirana, faculty of engineering Bachelor degree on department of hydrology engineering (2009-2013)  **MEDITERRANEAN UNIVERSITY, TIRANA, ALBANIA**  Economic sciences (2015-2018) |
| Communication | Good communication skills,being able to interact with the team members,taking own initiative to improve fantastic team player but also excellent in individual tasks. |